

REMITTANCE ADVICE TO PROJECT FUNDING CONTACT

To PFCAddress:

.....Post Code:

The Rotary/Rotaract/Inner Wheel Club of:District:

Address:

Wish to support the following RAWCS project for the year. PROJECT #:

CommentsPROJECT #:

Please find attached our cheque for \$
payable to **“ROTARY AUSTRALIA OVERSEAS AID FUND”**

Date: Name: Club Office held



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**INSTRUCTIONS FOR COMPLETING A
NATIONAL PROJECTS FUNDING APPLICATION FORM
FOR PROJECT LISTING
GENERAL INSTRUCTIONS**

- a) **ALL INFORMATION TO BE TYPEWRITTEN** and submitted to the current National Project Funding Chairman, whose address appears in the RAWCS Directory.
- b) Projects **MUST** be submitted on the National Projects Funding Application Form.
- c) Additional information in support of the application will be welcome.
- d) Submission of an application represents a commitment to provide prompt and thorough responses to all inquiries.
- e) Completed application forms to be endorsed by the District Governor of the project's proposer.
- f) Projects cannot be accepted where there is a wage or salary component.
- g) Projects can be accepted from an approved Non-Government Organisation (NGO), but preference will be given to projects endorsed and supported by a local Rotary Club. Where there is no local Rotary Club, two local referees are to provide project information.
- h) The club address is to be the permanent address of that club and not that of the current officer bearers.

SPECIFIC INSTRUCTIONS *(Please refer to numbered items on the Application Form)*

1. Projects with an ongoing specific financial commitment cannot be considered. (e.g. maintenance, rates and/or taxes, an honorarium, periodic payments such as leasing fees, or loan repayments, etc.)
2. Nominate why the local community cannot undertake this project. (e.g. lack of expertise, finance, ability, experience, etc.)
3. Be specific as to the extent of local input, a project with considerable local input will receive more favourable consideration than one with little or no local input.
4. Detail exactly what is required and the expected duration of the project including a 'sunset clause'.
5. List who is to benefit from the project, again be specific.
6. List the agencies, other than Rotary, that may be participating in the project and the extent of their involvement.
7. Under the heading of local Rotary involvement, list the value of any input to date, and indicate the extent of future involvement, both in time and money values.
8. The more detailed the information available for a proposed project listing, the better. **Projects that require the shipping of goods and/or equipment are to have written customs clearance approval PRIOR to shipment, all customs and clearance charges to be borne by the recipient.**
9. The contact name and address should be that of an experienced Rotarian, or a NGO Agency Officer, who should be available to readily answer any queries. Should the contact person be changed, **IMMEDIATELY** notify your National Projects Funding Contact.
10. **Failure to present adequate and regular reporting to Project Funding Contacts will ensure that the project is NOT listed in the subsequent RAWCS publications.**

NATIONAL PROJECTS FUNDING APPLICATION FORM
for
PROJECT LISTING

ROTARY AUSTRALIA WORLD COMMUNITY SERVICE LIMITED (RAWCS)
ACN 003 444 264

PROJECT SUBMITTED BY THE ROTARY CLUB OF

[Empty box for Club Name]

CLUB NAME

[Empty box for District Number]

DISTRICT NUMBER

[Empty box for Full Club Postal Address]

FULL CLUB POSTAL ADDRESS

1. TYPE OF PROJECT (e.g. Family Planning, Literacy, Slum Schools, Cataract Operations, Blindness Treatment, Disadvantaged Youth, Vocational Training, Crippled Children, Deaf & Dumb, Health Clinics, Orphan Children, Scholarships, Mentally and/or Physically Handicapped, Reconstructive Surgery, Leprosy Treatment, Medicine Banks, Clean Drinking Water, Sanitation, Irrigation, Village Development, Rota Homes, Diagnostic Clinics, Etc.)

[Empty box for Type of Project description]

2. WHY CAN'T THIS PROJECT BE UNDERTAKEN BY THE LOCAL COMMUNITY?

[Empty box for Why can't this project be undertaken by the local community?]

3. WHAT WILL BE THE EXTENT OF LOCAL INPUT?

[Empty box for What will be the extent of local input?]

4. DETAILED PROJECT DESCRIPTION - including a 'sunset clause'.

[Empty box for Detailed Project Description]

DURATION OF PROJECT:

5. WHO WILL BENEFIT FROM THIS PROJECT?

[Empty box for Who will benefit from this project?]

6. AGENCIES OTHER THAN THE LOCAL ROTARY CLUB THAT WILL PARTICIPATE IN THIS PROJECT

[Empty box for agency names]

7. WHAT WILL THE LOCAL ROTARY CLUB PROVIDE? (Be as specific as possible what and how much material, real estate, funds, personal services, etc.)

[Empty box for details of club provision]

8. ITEMISE WHAT IS REQUIRED THROUGH THE RAWCS LISTING (If possible nominate costing in either Australian or United States Dollars).

[Empty box for itemised requirements and costing]

9. CONTACT NAME AND ADDRESS, TELEPHONE AND FACSIMILE NUMBERS

NAME
 ADDRESS
 TELEPHONE
 FACSIMILE

10. WHO WILL PROVIDE SIX MONTHLY REPORTS TO THE PROJECT FUNDING CONTACT?

NAME
 ADDRESS
 TELEPHONE
 FACSIMILE

We have read the accompanying instructions for completing this application and fully understand that the National Project Funding Committee is the final arbitrator as to whether or not a project is listed.

NB: All projects will be subject to a MAJOR REVIEW, usually, on a triennial basis.

.....

Club President's signature

.....

Date

.....

District Governor's signature

.....

Date